

Council Meeting
Tuesday, August 17, 2021
City Council Chamber
6:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – August 3, 2021
 - EDA Commission – August 9, 2021
 - Library Board – August 10, 2021
 - Park & Recreation Commission – August 11, 2021
 - License
 - Temporary Liquor License – Windom Area Chamber of Commerce
 - Sept. 16, 2021 (4th Avenue between 9th & 10th Streets)
 - Exempt Gambling Permit
 - St. Francis Xavier Church – Sept. 19, 2021
 - Cottonwood County Pheasants Forever – October 16, 2021
 - Regular Bills
2. Department Heads
3. Resolutions Accepting Donations
 - Park Donation - Tom White
 - Library Donation – Friends of the Library
4. Windom Area Health 2020-2021 Annual Audit Report
5. Clifton Larson Allen LLP – Letter of Engagement – City Audit
6. Street Closure Requests
 - Windom Area Chamber of Commerce – August 19 & September 16, 2021
 - Welcome Week – September 18, 2021
7. Housing Planning Update
8. Arena Live Barn Agreement
9. New Business
 - 2022 Budget Workshop Dates
10. Old Business
11. Council Comments
12. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
August 3, 2021
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Dominic Jones, Marv Grunig, Jayesun Sherman, Jenny Quade and James Nelson

Council Absent: Lisa Farag

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jeff Dahna, Telecom Manager; Andy Spielman, Building & Zoning Official; Brian Cooley, Streets & Parks Superintendent; Spencer Winzenreid, Community Center Director and Ryan Anderson, Water/Wastewater Superintendent

3. Pledge of Allegiance

4. Additions/Corrections to the Agenda:

Jones requested the Amplification Permit for Plaza Jalisco for August 20th – October 29th, Friday and Saturdays be removed from the Consent Agenda for additional discussion.

5. Consent Agenda:

- Minutes
 - Council Minutes – July 20, 2021
 - Park & Recreation Commission – July 19, 2021
 - Utility Commission – July 28, 2021
- Licenses
 - Amplification Permits
 - Windom Integration Committee – September 18, 2021
 - Plaza Jalisco II
 - August 6th & 7th, 2021 – 2pm to 10pm
 - August 13th & 14th, 2021 – 2pm to 10pm
- Regular Bills

Motion by Sherman second by Quade approving the Consent Agenda as amended. Motion carried 4 – 0.

Council discussed the Amplification Permit request for Plaza Jalisco II for August 20th through October 29th, 2021. Amplification permits are usually for specific dates and times. Steve Nasby, City Administrator, clarified that the applicant was unable to provide certain dates due to

the uncertainty of when musicians were available. The applicant wanted flexibility to book entertainment as it became available to them. Sherman noted the gaps in Council meetings may hinder hiring entertainment as it becomes available.

Scott Peterson, Police Chief, said blanket amplification permits have been previously denied. Weeknight entertainment tends to create more noise complaints as weekends are more tolerable for residents. This request would be for both weeknights and weekends.

Motion by Sherman second by Nelson approving the amplification permit for Plaza Jalisco II for Fridays and Saturdays, August 20th through September 20th, 2021 between the hours of 2:00 pm to 10:00 pm. Motion carried 4 – 0.

6. Department Heads:

None.

7. Resolution Accepting Donation – Cottonwood County Animal Rescue Inc.:

Jones said the donation of \$1,644 was for three park benches placed at the Windom Dog Park in memory of Lisa Holt, Anne Hartman, and Sarah Kaiser-Hettenbach.

Council Member Grunig introduced the Resolution No. 2021-69, entitled "AUTHORIZATION TO ACCEPT DONATIONS GIVEN THROUGH THE COTTONWOOD COUNTY ANIMAL RESCUE INC. FOR THE CITY OF WINDOM PARK DEPARTMENT" and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Grunig, Quade, Sherman and Nelson. Nay: None. Absent: Farag. Abstain: None. Resolution passed 4 – 0.

8. Cottonwood County 2022 CSAH 13 Project Approval:

Nasby said Cottonwood County will be resurfacing County State Aid Highway (CSAH) 13 through the City of Windom in 2022. The project will include milling and replacement of 5" asphalt pavement. The one block of CSAH that runs north and south on 4th Avenue will be an exception to the project. The project is 100% funded by County State Aid Highway funding, so the City of Windom will not have a cost share in this project, unless specific work items are requested by the City.

Council Member Sherman introduced the Resolution No. 2021-70, entitled "AUTHORIZATION TO APPROVE COTTONWOOD COUNTY CSAH 13 IMPROVEMENT PROJECT" and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Grunig, Sherman, Nelson and Quade. Nay: None. Absent: Farag. Abstain: None. Resolution passed 4 – 0.

9. Ordinance No. 190, 2nd Series – Floodplain Update:

Andy Spielman, Building & Zoning Official, explained the change in the floodplain is due to the incorporation of digitized mapping from the DNR/FEMA and compliance with the DNR model ordinance. These new maps do not change the floodplain elevation levels but more accurate LiDAR data provides a better picture of the topography and with this comes some minor modifications of the floodplain boundaries. The First Reading was previously approved.

Preliminary

Spielman said by approving the Title & Summary publication reduces costs due to the lengthy ordinance. The City would follow State Law for the Title & Summary publication.

Motion by Grunig second by Quade approving the Second Reading of Ordinance No. 190, 2nd Series – Floodplain Update. Motion carried 4 – 0.

Motion by Sherman second by Quade approving the Title & Summary publication of Ordinance No. 190, 2nd Series, Chapter 153 – Floodplain Management. Motion carried 4 – 0.

10. Tax-Forfeited Property Lot 1, Block 4, Vold Addition:

Jones said additional information was included in the packet regarding the history and proposed accessibility improvements for Lot 1, Block 4, Vold Addition. Quade answered that future funding grants and partnerships will be explored to provide a public access to Perkins Creek in this area. This will allow the tax forfeit process to move forward and provide the City with more time to secure grants and local partnerships to do the project.

Council Member Quade introduced the Resolution No. 2021-71, entitled "A RESOLUTION APPROVING THE SALE OF TAX-FORFEITED PARCELS AT PUBLIC AUCTION" and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Quade, Grunig, Sherman and Nelson. Nay: None. Absent: Farag. Abstain: None. Resolution passed 4 – 0.

11. Hiring Recommendation – Telecom:

Jeff Dahna, Telecom Manager, recommended the hiring of William (Bill) Rosa for the Telecom Worker/Installer at Step 10 of the IBEW pay scale, with a Step increase after a favorable 6-month probationary period. Rosa brings 23 years of experience to the Windomnet position and would start on August 24th, 2021.

Motion by Sherman second by Grunig to approve hiring William (Bill) Rosa at Step 10 of the IBEW pay scale for the Telecom Worker/Installer position. Motion carried 4 – 0.

12. New Business:

Jones reported receiving a call of concern for a property on 3rd Avenue in regards to garbage and sanitary conditions. This has been forwarded to the City office for complaint compliance.

Nasby noted that the Building Official had visited the property and steps to correct the issue are underway. Jones also said the condition of 6th Avenue alongside Abby Hill is in poor condition. This matter will be referred to the Street Committee for discussion.

13. Old Business:

None.

14. Contractor Payment:

Nasby explained that the 2019 Airport project included two hangar additions. The access road surrounding Hangar 1 required additional pavement for maintenance equipment. Gravel work

and asphalt has been placed this spring, and the engineer is recommending payment in the amount of \$10,312.40. The completion date has been changed to encompass the change order request.

Motion by Grunig second by Sherman to approve the Change Order Request #2 in the amount of \$10,312.40 for APX Construction Group LLC for the 2019 Airport Hangar & Taxilane Project and extend the completion date for 90 days. Motion carried 4 – 0.

Motion by Sherman second by Nelson to approve the Final Pay Request in the amount of \$16,823.97 for APX Construction Group LLC for the 2019 Airport Hangar & Taxilane Project. Motion carried 4 – 0.

Ryan Anderson, Water/Wastewater Superintendent, reviewed the Municipal Well No. 11 – final payment to Mineral Services Plus LLC. Anderson said the well has been operating and the final seeding around the well will be completed in the fall due to the dry conditions.

Motion by Nelson second by Sherman to approve the Final Pay Request in the amount of \$6,998.70 for Mineral Services Plus LLC for the Municipal Well No. 11 Project. Motion carried 4 – 0.

Anderson said the lack of rain is affecting the aquifer water levels. DNR has placed Windom and the surrounding area (50% of State) in a drought advisory. Public Service Announcements have been made requesting water conservation by residents. Smart water conservation practices save 5-10% of water usage.

15. Council Comments:

Nelson believes the mask mandate is returning.

Quade thanked those who attended the Night-to-Unite community event.

Nasby extended appreciation to law enforcement, fire and ambulance personnel for their participation in the Night-to-Unite event.

Jones asked if the Street Department was still fogging for insects. Brian Cooley, Street Superintendent, answered no. The dry conditions and aphid spraying have helped reduce the mosquito numbers.

Sherman attended the Coalition of Greater Minnesota City conference with Nasby. He noted meeting Governor Walz. Sherman reiterated the attendance at Night to Unite and expressed the fun his family had. He extended thanks to the Street Department for cleaning up the Welcome to Windom signs.

16. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 7:25 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
AUGUST 9, 2021

1. Call to Order: The meeting was called to order by Vice President McNamara at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Ryan McNamara, Nancy Wepplo, Marv Grunig, and James Nelson.
Absent: Rick Clerc.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Dominic Jones; City Administrator Steve Nasby; and Cottonwood County Liaison Kevin Stevens.

3. Approval of Minutes: July 12, 2021:

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on July 12, 2021. Motion carried 4-0.

4. EDA Spec Building

A. Apartment Project Update: Director Hage reported that he is still in discussions with the Developer who constructed the Lakeside Apartments.

B. Closed Session – Land Negotiations

1) Parcel: 25-839-0075

Director Hage stated that the purpose of the closed session is to discuss the potential purchase price and TIF request for the Spec Building property.

Motion by Commissioner Nelson, seconded by Commissioner Grunig, to go into Closed Session. Motion carried 4-0.

Vice President McNamara closed the meeting to the public at 12:05 p.m. Present for the closed session were Commissioners Nelson, Grunig, McNamara, and Wepplo; Director Hage, Mayor Jones, City Admin. Nasby, Liaison Stevens, and Admin. Asst. Hensen.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to come out of closed session and authorize the EDA Vice President to reopen the meeting to the public. Motion carried 4-0.

Vice President McNamara reopened the meeting to the public at 12:27 p.m.

Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to request that the current Developer interested in the Spec Building property provide ten percent of the purchase price (\$25,000) as consideration for an option to purchase the property which will be effective through December 31, 2021. Motion carried 4-0.

Motion by Commissioner Wepplo, seconded by Commissioner Grunig, to authorize preparation of an RFP on the Spec Building property to be used in the event that the Developer does not purchase the Spec Building property. Motion carried 4-0.

5. Cemstone

A. Closed Session – Land Negotiations

1) Parcels: 25-025-0200 & 25-025-0201

Director Hage updated the Board that he has been in contact with a representative from Cemstone who has suggested a price that the Committee is comfortable with and the Board needs to discuss these negotiations in closed session.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to go into Closed Session. Motion carried 4-0.

Vice President McNamara closed the meeting to the public at 12:29 p.m. Present for the closed session were Commissioners Nelson, Grunig, McNamara, and Wepplo; Director Hage, Mayor Jones, City Admin. Nasby, Liaison Stevens, and Admin. Asst. Hensen.

Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to come out of closed session and authorize the EDA Vice President to reopen the meeting to the public. Motion carried 4-0.

Vice President McNamara reopened the meeting to the public at 1:29 p.m.

It was the consensus of the Board to hold a Special Meeting on August 23rd at noon to resume these discussions.

6. Windom Integration Committee

A. Welcoming America – “Belonging Begins with Us” Events – September 10-19, 2021: Director Hage reported that SWIF is reaching out to communities desiring to participate in this program. He advised that the Welcoming Week Event in Windom is September 18th. There will be an open street event on 4th Avenue from 8th Street to 9th Street. Local plans include music to be provided by Plaza Jalisco and activities by the Cottonwood County Historical Society, etc. The street closure request will be an agenda item for the next City Council Meeting.

7. New Business & 8. Unfinished Business: None.

9. Miscellaneous Information

A. TIF Disclosure Statement (Year Ended 12-31-20): Each August 1st the EDA/City are required to file annual reports with the Minnesota State Auditor’s Office for the active tax increment financing (TIF) districts. The EDA’s TIF Consultants (Ehlers) file these reports on our behalf. Copies of the annual TIF reports are also provided to the Cottonwood County Auditor. An Annual Disclosure Statement (which is a brief summary of the financial activity in each open TIF District for the previous year) is published in the Citizen newspaper on or before August 15th each year. Copies of this Disclosure Statement are also provided to the County and School Board. The EDA Board received copies of the Disclosure Statement for reference.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the June 2021 financial reports submitted by Van Binsbergen & Associates. All of the townhomes are rented.

10. Adjourn: On consensus, Vice President McNamara adjourned the meeting at 1:32 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Nancy Wepplo, EDA Secretary

Windom Library Board Meeting

Windom Library

August 10, 2021

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher.
2. Roll Call: Members Present: Susan Ebeling, John Duscher, Anita Winkel, Kari Scheitel, Wade Pfeiffer and Kathy Hiley.

Members Absent: Steve Fresk

Library Staff Present: Dawn Aamot

City Council Member Present: None

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Sue Ebeling to approve the agenda and the minutes.

4. Financial Report:

Dawn reviewed the financial report. Motion by Sue Ebeling and seconded by Kathy Hiley to approve the financial report.

5. Librarian's Report:

Dawn reported the following:

The Summer Reading program wrapped up at the end of July. Kids can still bring their reading calendars in and they will receive a grab bag of prizes. Storytime and Lunch Bunch will continue through August. The Citizen did a nice article on the Lunch Bunch at the park. The kids have had fun with the picture wall. Page Turners had a good viewership and was well received. The library ran out of craft kits by the end of each month. Overall, the summer program had a good turnout.

The Windom Chamber went ahead and hosted movies on the square without the assistance of the library.

The staff is taking vacations during the month of August and they are continuing to weed out books as time allows.

The libraries in the Plum Creek Library System have had several databases added. New are Creative Bug, Auto Repair Source, Consumer Report, Legal Information Reference Center and Novelist Plus. These databases come from RLTA, Regional Library Telecom Aid funds. Also

with these funds, Hot Spots were purchased and more digital materials have been added to Libby.

Community Ed has reached out to Dawn to collaborate with them on Sept. 18 for an Immersion Celebration focusing new ethnic groups to our community. The event will take place by the Historical Society. Dawn is looking at how the library might participate.

Dan Fossing informed Dawn that the delivery of the new shelving has been pushed back to the end of August. The end caps were delivered and a volunteer installed them on the existing shelving.

Librarian's Report was approved on a motion by Kathy Hiley and seconded by Kari Scheitel.

6. Old Business:

See Librarian's Report.

7. New Business:

See Librarian's Report.

8. Book Suggestions:

9. Adjourn:

Meeting adjourned at 5:27 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

Windom Park & Recreation Commission

Minutes for Wednesday, August 11th, 2021

City Hall Council Chambers

Roll Call:

Present: Jason Kloss, Bryan Joyce, Jill Knapp, Ron Kuecker, Jenny Quade, Lisa Farag

Absent: Jess Smith, Jackie Jurgens

City Staff: Tim Hogan, Arena/Recreation Director, Brian Cooley Parks and Streets Superintendent

Public Present: None

Call the Meeting to Order at 5:30 p.m. Meeting was called to order at 5:32 pm by Jason Kloss.

1. **Motion to Approve or amend agenda.** Motion to Approve or amend agenda. Motion by Bryan Joyce to approve the agenda and second by Ron Kuecker.
2. **Approve Minutes from the June 16th, 2021 Meeting.** Motion by Bryan Joyce to approve the agenda and second by Jill Knapp. Ron K. added that he would like initials behind Bryan Joyce and Brian Cooley so we do not get confused with the spelling. Tim added he will make the adjustment. Motion carries.
3. **Recreation Report:**
 - a) Roofing Project is almost complete. Insulation issues to be resolved after fair. Tim said that the roofing project is about 90% complete. There are a few additional things that need to be completed such as some insulation repairs and snow guard. Tim mentioned that Steve Nasby did reach out to the engineer to have another change order set as the project was still not completed by the second change order of August 1st.
 - b) Kayaks in at Cottonwood Lake. Tim said that 3 out of the 4 kayaks have been placed up at Cottonwood Lake. People are using them and they are being returned as they were found. One additional kayak and 3 paddle boards will be going up when they arrive as they are still on backorder. Overall very positive feedback on the kayaks.
 - c) Pool Closing set for August 22nd. Tim stated that the pool will close on August 22nd due to staffing issues. Tim said numbers at the pool have already started to slow down and even looking back at last year when the pool was open through Labor Day weekend the numbers were pretty low. Tim added that kids will be going back to college and it gets hard to staff.
 - d) Health Inspection for Pool. Tim said that the health inspector did a pool visit and noted that some maintenance is required before we can open next year. The main pool pump has a significant leak and is very rusty and it needs to be replaced. The health inspector also said that the flow meters are not working properly and also need to be replaced. Tim said when they shut down, these issues will be addressed and replaced. Tim also said the steel door frames are scheduled for delivery on September 1st. Ron asked a few questions on the pump and the flow meter as to how that all works just so he was understanding what work needed to be done.
4. **Park Superintendent Report:**

- a) Accept a donation from Tom White to add playground equipment to Tegels Park. Brian C. said that Tom White is going to donate funds to add some playground and exercise equipment to Tegels Park. Brian C. said that some old equipment was removed a number of years ago because of its age and safety concerns. The new equipment will be placed where the old equipment was located. The estimated cost of the donation is \$20,000. Brian will know an exact amount when the donation gets accepted and the equipment is ordered. A recommendation to accept the donation for playground equipment from Tom White to be used at Tegels Park at no cost to the City was made by Bryan J. and second by Jill Knapp. Motion carried.
- b) Discuss problems with the Rec Area sprinklers and replacement. Cost is \$47,000. Brian C. said that the sprinklers up at the Rec Area are over 18 years old and need to be replaced. Brian C. said that the ground up there is full of sand and it has ruined the mechanics inside the sprinklers. Brian C. said that some no longer rotate and that they do not go up and down when turned on like they should. A brief discussion was held about the age of the sprinklers and what efforts can be done to replace them. Brian noted that originally Toro had donated the sprinklers and is going to reach out to them again to see if they would be able to assist in helping to replace the old ones. Brian said there are about 158 sprinklers in the Rec Area to be replaced. Brian said repairs have been made over the years but they are shot. Ron asked if something could be placed around them to help keep the sand from getting inside the sprinklers. Brian C. said there are seals inside to help keep the sand out but these were installed in 2003 and simply just need to be replaced.
- c) Parks Maintenance Budget Discussion and CIP. Brian C. said that his budget was cut 20% last year and it makes it hard for him to have the funds to do maintenance in the parks. Brian C. said that wood chips were placed in the parks this year and that took up a majority of his maintenance budget and really has no money left for any other repairs. Discussion was held about bringing budgets to the next meeting for the Commission for review. Brian C. said that his entire budget for parks maintenance is only \$8,000. Ron Kuecker and Bryan Joyce held discussion about the amount of money in the budget and talked about how hard it is to be able to maintain parks with very low funding. Brian C. said that it cost him \$22,000 to repair the cracks on the trails in the Rec Area and that money came out of his street budget because he does not have money in the parks budget for that type of maintenance. Ron stated that going back to the parks issues that someone approached him and said that the bathroom situation at Island Park is a disgrace to the City of Windom. Jill asked if there was more money in the budget and things were able to be repaired if people would actually respect the city parks or if they would still damage everything. Bryan J. talked about his time on City Council and to him the budget is a digital/monetary representation of what you value. Bryan J. said you need to prioritize and plan in order for it to work and see what the City values and budget accordingly. Discussion was held about departments that do not generate funds seems to be constantly in need of repairs and departments that do generate funding seem to always be well maintained. Ron asked if a resolution could be passed for example to have say a % of the liquor store revenue go directly to park maintenance instead of the general fund to help increase that budget amount. Discussion was held and was determined it could if the City Council was in favor of such a motion. Ron also added that these housing tax abatements are hurting the City with its funding for these departments.
- d) Kastle Kingdom Discussion. Brian said that he contacted the company that built Kastle Kingdom and wanted them to come inspect the park and give estimate of costs to repair or

replace the park equipment. The Company wanted \$1800 plus expenses to do a site visit and Brian C. said he is not going to pay that kind of money for just a site visit and estimate. Brian C. will continue to look at options for replacement.

- e) Island Park Shelter. Brian C. said that he is working on the plans for the shelter and bathrooms for Island Park and they will be moving forward this year. Jason Kloss added that the Baseball Association is still working on the bathrooms for the baseball field. They have \$50,000 of grant money from Sanford to be used but they need to show receipts and completed work in order to be reimbursed with the grant money.

5. Old Business:

- a) Vold Addition Lot 1. Jenny Quade said that the Council decided not to purchase the lot due to possible future costs for work to Perkins Creek but she has been talking with Game and Fish to help with funding and also discovered that there are grants available also to help with cost to potentially get a fishing nook in that property. If the property does not sell and the grants are available and with the help of Game and Fish, the City could still go back and purchase the land from the County and move forward on the project.
- b) Extra Seat. Jenny asked if a formal resignation was sent in from Josh Shunk so we can fill his seat on the Commission. In order to fill his spot, the Commission needs a formal letter of resignation in order for the Mayor to appoint a new member. A formal resignation will be obtained before the next meeting.
- c) Kayak Launch Update. Update wanted at next meeting.

6. New Business:

- a) Tennis Screens. Brian C. said he was not aware that the money was given to the City from the Hospital for the purchase of the tennis court wind screens. Brian C. said that screens have now been ordered and will be put up when they arrive.
- b) Cottonwood Lake. Brian C said that he spoke with the DNR and that there is a lot of Blue/Green algae up at the lake and it is not recommended that pets or public swim in the lake. Brian C. also said that the DNR is not going to be putting any signage up for this, but would like people to be aware.

7. Open Mike: NONE

8. Adjourn Meeting. Meeting was adjourned by unanimous consent at 6:43 pm.

- a) Next meeting September 8th in Council Chambers at 5:30 pm.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Windom Area Chamber		1965	41-0759873
Address	City	State	Zip Code
303 9th Street	Windom	MN	56101
Name of person making application		Business phone	Home phone
Tyann Hall-Marcy		507-831-2752	507-822-6291
Date(s) of event	Type of organization ☐ Microdistillery ☐ Small Brewer		
09/16/2021	☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name	City	State	Zip Code
Valerie Halter	Lamberton	MN	56152
Organization officer's name	City	State	Zip Code
Amy Leopold	Windom	MN	56101
Organization officer's name	City	State	Zip Code
Emily Masters	Windom	MN	56101

Location where permit will be used. If an outdoor area, describe.
on 4th Ave from 9th street to 10th street, in a confined area

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
The City of Windom

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Minnesota Joint Underwriting Association, Bank Midwest Insurance, Josh Peterson

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Francis Xavier Church

Previous Gambling Permit Number: x-17001-16-009

Minnesota Tax ID Number, if any: 8504415

Federal Employer ID Number (FEIN), if any: 41-0762922

Mailing Address: P.O. Box 39

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Fr. Pratap R. Salibindla, OFM

CEO Daytime Phone: 507-226-4536 CEO Email: pratapreddyofm@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): stfxavier@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Francis Xavier Church

Physical Address (do not use P.O. box): 532 17th Street

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Sept 19, 2021

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: City of Windom

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: S. Pratap Reddy Date: 7/27/21
(Signature must be CEO's signature; designee may not sign)

Print Name: Father Pratap Reddy Salibindla, OFM

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

11/17
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: COTTONWOOD COUNTY PHEASANTS FOREVER Previous Gambling Permit Number: X-17003-20-014
Minnesota Tax ID Number, if any: ES 29534 Federal Employer ID Number (FEIN), if any: 41-1429149
Mailing Address: 290 10th Street
City: Bingham Lake State: MN Zip: 56118 County: Cottonwood
Name of Chief Executive Officer (CEO): Ben Bever
CEO Daytime Phone: 507-822-4950 CEO Email: beverb76@hotmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): ryannsk@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Windom Community Center

Physical Address (do not use P.O. box): 1750 Cottonwood Lake Drive

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 10-16-2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

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Print City Name: Windom

Signature of City Personnel: _____

Title: _____ Date: _____

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Signature of County Personnel: _____

Title: _____ Date: _____

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On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature]
(Signature must be CEO's signature; designee may not sign)

Date: 8/3/2021

Print Name: Ben Beier

REQUIREMENTS

Complete a separate application for:

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Roseville, MN 55113

Questions?

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ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Windom, MN

Expense Approval Report

By Fund

Payment Dates 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
PRAXAIR DISTRIBUTION INC	63937722	07/28/2021	OPERATING SUPPLIES	100-43100-404	705.90
ADAM PERRIZO	06-08-21	08/03/2021	UMPIRE CONTRACT	100-45120-217	25.00
SEED CENTER	9969	08/10/2021	STREET/LANDSCAPING	100-43100-225	246.50
SEED CENTER	9973	08/10/2021	STREET/LANDSCAPING	100-43100-225	80.00
E & C GRAPHICS INC	22113	07/28/2021	EQUINOX	100-42120-405	60.00
COUNTRY PRIDE SERVICE	23069	08/04/2021	PARKS-FUEL	100-45202-212	218.72
BOLTON & MENK, INC.	0272572	08/03/2021	CONSULTING & AUDITING/LA	100-41910-301	1,402.00
INDOFF, INC	3488712	08/03/2021	SUPPLIES	100-41110-200	29.90
INDOFF, INC	3488779	07/28/2021	OFFICE-PAPER	100-42120-200	57.35
STREICHER'S, INC	11514166	07/28/2021	UNIFORM/PETERSON-NORELL	100-42120-218	2,794.98
EARL F. ANDERSEN	0127117-IN	08/02/2021	STREET DEPT-MATERIALS	100-43100-224	341.35
TYLER TECHNOLOGIES, INC	025-343077	08/02/2021	TRAINING & REGISTRATION	100-41310-308	300.00
FORD MOTOR CREDIT CO LLC	1766926	07/28/2021	2019 FORD INTERCEPTOR	100-42120-419	663.95
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	100-41940-383	45.00
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	100-42220-383	188.68
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	100-43100-383	46.97
SHI INTERNATIONAL CORP	813813623	07/28/2021	ODYSSEY G7	100-42120-326	691.00
SHI INTERNATIONAL CORP	813816741	07/28/2021	SMART BUY PRODESK	100-42120-326	808.00
CONVENT. & VISITOR BUREAU	JUNE 2021	08/03/2021	AMERICINN	100-41110-491	4,139.74
CONVENT. & VISITOR BUREAU	JUNE 2021	08/03/2021	RED CARPET INN	100-41110-491	902.31
EMERGENCY APPARATUS MAI	118972	08/03/2021	MAINTENANCE - VEHICLE/ FIR	100-42220-405	1,161.20
EMERGENCY APPARATUS MAI	118973	08/02/2021	MAINTENANCE - VEHICLE/ FIR	100-42220-405	1,143.72
EMERGENCY APPARATUS MAI	118974	07/26/2021	ENGINE E-23 MAINTENANCE	100-42220-405	1,204.32
MIDWAY FARM EQUIPMENT I	02211655	08/04/2021	REPAIRS AND MAINTENCE	100-43100-404	1,695.00
E & C GRAPHICS INC	22209	07/28/2021	VEHICLE-EXPLORER 21-3	100-42120-405	400.00
SEED CENTER	9997	08/11/2021	STREET/AIRPORT/LANDSCAP	100-43100-225	170.00
STEVE NASBY	07-29-2021	08/02/2021	TRAVEL EXPENSE	100-41310-331	179.20
STEVE NASBY	07-29-2021	08/02/2021	TRAVEL EXPENSE	100-41310-334	64.64
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-10200	75.00
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	0.63
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	1.20
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	1.26
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	1.83
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	0.63
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	0.55
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	8.19
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	0.63
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41310-322	4.33
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-41940-406	29.91
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	100-42120-322	8.80
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-41110-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-41310-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-42120-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-42220-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-43100-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-43210-384	80.00
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-45120-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	100-45202-200	61.17
COTTONWOOD VET CLINIC	07-30-21	08/09/2021	BOARDING FEES	100-42700-300	143.10
COTTONWOOD CO HWY DEPT	07-31-21	08/02/2021	STREET DEPT-MAINT/MATERI	100-43100-224	483.38
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	MAYOR/COUNCIL-DID YOU KN	100-41110-350	229.50
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	CITY OFFICE-FINANCIAL REPO	100-41310-350	1,205.40
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	CITY OFFICE-ADVERTISING	100-41310-350	61.20

Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	STREETS-ADVERTISING	100-43100-350	1,037.52
MELISSA PENAS	07-01/2021/07-31-2021	08/02/2021	MAINTENANCE - GROUNDS/ J	100-41940-406	402.50
SANDRA HERDER	07-01-2021/0731-2021	08/02/2021	MAINTENANCE - GROUNDS	100-41940-406	402.50
SCHRADEL LAW OFFICE	08-02-2021	08/03/2021	KELLY SUB-NUISANCE VIOLATI	100-41910-304	345.00
NOAH KLOSS	08-02-21	08/03/2021	UMPIRE CONTRACT	100-45120-217	350.00
FREEDOM SECURITY & SURVE	346	08/02/2021	MAINTENANCE - OFFICE/ ARE	100-45202-404	148.75
DENISE NICHOLS	08-03-2021	08/04/2021	TRAVEL/SMBS	100-41310-331	16.80
WINDOM TOWING LLC	13813	08/05/2021	UNIT #17-3/TIRE REPAIR	100-42120-405	30.00
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	100-41310-433	50.00
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	100-41910-480	50.00
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	100-42220-433	50.00
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	100-43100-480	50.00
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	100-41310-217	105.18
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	100-42220-217	61.35
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	100-43100-217	61.35
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	100-45120-217	13.15
WEX BANK	73184392	08/09/2021	P/Z-MOTOR FUELS	100-41910-212	82.71
WEX BANK	73184392	08/09/2021	POLICE-MOTOR FUELS	100-42120-212	-24.30
WEX BANK	73184392	08/09/2021	POLICE-MOTOR FUELS	100-42120-212	1,869.16
WEX BANK	73184392	08/09/2021	FIRE-MOTOR FUELS	100-42220-212	201.20
WEX BANK	73184392	08/09/2021	STREET-MOTOR FUELS	100-43100-212	-24.07
WEX BANK	73184392	08/09/2021	STREET-MOTOR FUELS	100-43100-212	1,132.53
WEX BANK	73184392	08/09/2021	PARKS-MOTOR FUELS	100-45202-212	165.78
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-11501	19.99
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41110-308	16.02
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41110-308	175.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41110-308	520.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41310-200	857.76
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41310-334	100.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41910-443	1,114.53
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-41940-211	30.62
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-42120-308	-418.95
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-42220-211	50.93
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-42220-215	105.95
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-42220-217	362.38
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-42220-218	63.05
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	100-43100-404	207.30
DEFRIES COLLISION CENTER	131330	07/28/2021	2017 FORD-UNIT 17-3	100-42120-405	103.50
Fund 100 - GENERAL Total:					32,414.35

Fund: 211 - LIBRARY

RAGE INC - CAMPUS CLEANER	43501	08/11/2021	LIBRARY/MAINTENANCE - STR	211-45501-402	34.00
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	211-45501-383	45.66
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	211-45501-200	61.17
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	211-45501-200	30.00
RON'S ELECTRIC INC	144968	08/11/2021	LIBRARY/MAINTENANCE - STR	211-45501-402	645.27
INGRAM INDUSTRIES	08-01-21	08/11/2021	2004243/LIBRARY/BOOKS/PA	211-45501-435	1,961.29
MELISSA PENAS	07-01/2021/07-31-2021	08/02/2021	MAINTENANCE - GROUNDS/ J	211-45501-402	379.50
SANDRA HERDER	07-01-2021/0731-2021	08/02/2021	MAINTENANCE - GROUNDS	211-45501-402	379.50
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	211-45501-217	61.35
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-200	107.61
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-402	30.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-433	9.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-433	20.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-433	19.95
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-435	16.32
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-435	7.20
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	211-45501-435	3.98
Fund 211 - LIBRARY Total:					3,811.80

Fund: 225 - AIRPORT

SOUTH CENTRAL ELECTRIC	06-30-2021	08/03/2021	ELECTRIC UTILITY	225-45127-381	159.61
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Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTH CENTRAL ELECTRIC	06-30-2021	08/03/2021	ELECTRIC UTILITY	225-45127-381	302.00
APX CONSTRUCTION GROUP L	145757 06/30/2021	08/04/2021	CAPITAL OUTLAY	225-49950-500	16,823.97
BEST OIL COMPANY	52300	07/14/2021	AV GAS-AIRPORT	225-45127-264	21,899.90
ELECTRICAL & CONSTRUCTIO	5578	08/02/2021	MAINTENANCE - OFFICE	225-45127-404	1,506.25
BEST OIL COMPANY	53051	08/02/2021	MERCHANDISE FOR RESALE	225-45127-264	10,955.53
SEED CENTER	9997	08/11/2021	STREET/AIRPORT/LANDSCAPI	225-45127-406	169.10
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	225-45127-200	61.17
RED ROCK RURAL WATER	#106026 08-02-21	08/02/2021	AIRPORT-WATER METER	225-45127-200	2.00
RED ROCK RURAL WATER	#106026 08-02-21	08/02/2021	AIRPORT-OFFICE/WATER	225-45127-200	30.50
ELECTRIC FUND	07-31-21	08/05/2021	AIRPORT-MOWING	225-45127-212	60.08
Fund 225 - AIRPORT Total:					51,970.11
Fund: 230 - POOL					
HAWKINS, INC	4979268	07/15/2021	CHEMICALS-CHLORINE	230-45124-216	498.42
ELITE MECHANICAL SYSTEMS,	8910	08/10/2021	ARENA/MAINTENANCE - OFFI	230-45124-404	603.25
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	230-45124-383	1,056.58
ELITE MECHANICAL SYSTEMS,	8965	08/03/2021	POOL-STRUCTURE/MAINT	230-45124-402	449.54
ELITE MECHANICAL SYSTEMS,	9017	08/10/2021	ARENA/MAINTENANCE - OFFI	230-45124-404	207.46
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	230-45124-217	13.15
Fund 230 - POOL Total:					2,828.40
Fund: 235 - AMBULANCE					
BOUND TREE MEDICAL, LLC	84134177	07/27/2021	AMBULANCE/OPERATING SUP	235-42153-217	120.36
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	235-42153-383	125.78
KIM POWERS	07-28-2021	08/02/2021	MEALS/LODGING/ AMB. PICN	235-42153-334	14.80
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	235-42153-200	61.17
PRAXAIR DISTRIBUTION INC	65194957	08/10/2021	AMBULANCE/OPERATING SUP	235-42153-217	219.36
WINDOM AREA HEALTH	734-0024-07-2021-0024	08/10/2021	JULY CHARGES/AMBULANCE/	235-42153-312	6,192.62
BRITTANY ESPENSON - RIVERS	1285	08/10/2021	AMBULANCE/OPERATING SUP	235-42153-217	200.00
BUCKWHEAT JOHNSON	07-27-21-07-29-21	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	47.96
DAN MESNER	07-30-21	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	8.59
KIM POWERS	08-05-21	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	45.99
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	235-42153-217	61.35
JUSTIN HARRINGTON	08-06-2021	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	15.03
DONNA MARCY	08-08-21-08-09-21	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	214.61
ROB VISKER	08-09-2021	08/09/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	15.37
WEX BANK	73184392	08/09/2021	AMBULANCE-MOTOR FUELS	235-42153-212	3,428.66
WEX BANK	73184392	08/09/2021	AMBULANCE-MOTOR FUELS	235-42153-212	-41.27
Fund 235 - AMBULANCE Total:					10,730.38
Fund: 250 - EDA GENERAL					
TROY SCHNEEKLOTH - SNICKS	591716	08/03/2021	KAYAK RENTAL SIGN	250-46520-439	91.00
TROY SCHNEEKLOTH - SNICKS	591719	08/03/2021	WOLF LAKE CONNECTION SIG	250-46520-439	330.00
DREW HAGE	07-29-21	08/02/2021	EDA-TRAVEL EXPENSE	250-46520-331	118.72
DREW HAGE	07-29-21	08/02/2021	DREW HAGE-MEALS/TRAVEL	250-46520-334	11.46
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	250-46520-200	61.17
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	250-46520-480	50.00
FEDERATED RURAL ELECTRIC	08-06-21	08/11/2021	ELECTRIC UTILITY	250-46520-381	22.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	250-46520-200	16.02
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	250-46520-308	340.00
US BANK	07-01-21 JULY	08/11/2021	KAYAK RENTAL PROGRAM	250-46520-439	56.84
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	250-46520-480	40.00
Fund 250 - EDA GENERAL Total:					1,137.21
Fund: 252 - EDA SCDP					
SW MN HOUSING PARTNERSH	08-04-21	08/11/2021	DEED GRANTS/LOANS	252-46520-491	6,130.65
Fund 252 - EDA SCDP Total:					6,130.65
Fund: 254 - NORTH IND PARK					
SOUTH CENTRAL ELECTRIC	06-30-2021	08/03/2021	ELECTRIC UTILITY	254-46520-381	93.21
MICKY MASTERS	1008	08/03/2021	MAINTENANCE - GROUNDS/N	254-46520-406	212.50
Fund 254 - NORTH IND PARK Total:					305.71

Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 601 - WATER					
MINERAL SERVICE PLUS, LLC	M28.121625	08/04/2021	CONSTRUCTION WELL NUMBE	601-16300	6,998.70
HAWKINS, INC	4974908	07/07/2021	CHEMICALS/WATER DEPT.	601-49400-216	2,781.25
HAWKINS, INC	4985767	07/21/2021	WATER-CHEMICALS	601-49400-216	4,158.66
AUTOMATIC SYSTEMS CO	361215	07/23/2021	WATER-MAINTENANCE/REPAI	601-49400-404	2,764.55
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	601-49400-383	343.77
CORE & MAIN LP	P269706	08/11/2021	181738/WATER/MAINTENAN	601-49400-408	1,456.68
CORE & MAIN LP	P276468	08/03/2021	MAINTENANCE - DISTRIBUTIO	601-49400-408	533.36
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	601-49400-200	61.17
CORE & MAIN LP	P336510	08/11/2021	WATER/INVENTORY	601-14200	1,251.96
GOPHER STATE ONE CALL	1070838	08/04/2021	WATER	601-49400-321	26.66
RON'S ELECTRIC INC	145172	08/11/2021	WATER/MAINTENANCE - OFFI	601-49400-404	370.50
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	WATER-ADVERTISING	601-49400-340	200.90
ADVANTAGE COLLECTION PR	7758402	08/04/2021	ROBERT SKOW ACCT 56584-2	601-49400-432	4.00
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	601-49400-217	61.35
WEX BANK	73184392	08/09/2021	WATER-MOTOR FUELS	601-49400-212	282.00
RED ROCK RURAL WATER	#104328 08-02-21	08/02/2021	WATER	601-49400-217	34.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	601-49400-216	15.89
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	601-49400-310	55.40
Fund 601 - WATER Total:					21,400.80
Fund: 602 - SEWER					
SOUTH CENTRAL ELECTRIC	06-30-2021	08/03/2021	ELECTRIC UTILITY	602-49450-381	101.85
HAWKINS, INC	4974909	07/07/2021	CHEMICALS/WATER DEPT.	602-49450-216	523.02
HAWKINS, INC	4984809	07/21/2021	WATER-CHEMICALS	602-49450-216	523.02
MN VALLEY TESTING	1098129	07/23/2021	SEWER-LAB TESTING	602-49450-310	134.40
MN VALLEY TESTING	1098429	07/23/2021	SEWER-LAB TESTING	602-49450-310	163.20
MN VALLEY TESTING	1098656	07/27/2021	23162-LAB TESTING	602-49450-310	103.20
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	602-49450-383	20.89
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	602-49450-383	18.00
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	602-49450-383	51.25
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	602-49450-383	18.00
EOSI - Environmental Operati	39487	08/02/2021	CHEMICALS/WASTEWATER	602-49450-216	10,097.00
MN PUBLIC FACILITIES AUTHO	07-27-2021	08/03/2021	SEWER-G.O. BOND NOTE	602-23900	626,000.00
MN PUBLIC FACILITIES AUTHO	07-27-2021	08/03/2021	SEWER-G.O. BOND INTEREST	602-49980-611	37,608.12
MN ENVIRONMENTAL SCIENC	2021-2022 MEMBERSHIP	07/29/2021	WASTE WATER/DUES	602-49450-433	1,863.00
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	602-49450-200	61.17
HAWKINS, INC	4996379	08/03/2021	CHEMICALS	602-49450-216	533.02
GOPHER STATE ONE CALL	1070838	08/04/2021	SEWER	602-49450-321	26.66
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	602-49450-217	61.35
WEX BANK	73184392	08/09/2021	SEWER-MOTOR FUELS	602-49450-212	54.86
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	602-49450-404	-154.54
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	602-49450-404	347.70
Fund 602 - SEWER Total:					678,155.17
Fund: 604 - ELECTRIC					
DGR ENGINEERING	00247786	07/29/2021	ELECTRIC/TRANSMISSION/IM	604-16300	1,185.00
DGR ENGINEERING	00248193	07/29/2021	ELECTRIC/FUEL TANK	604-16300	3,750.00
CEMSTONE PRODUCTS CO	C2378135	08/09/2021	ELECTRIC-EAST HILL NEW CO	604-16300	637.00
T&R ELECTRIC	163737	08/04/2021	INVENTORY	604-14200	2,677.22
BORDER STATES	922472319	07/27/2021	ELECTRIC/UNIFORMS	604-49550-218	218.31
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	604-49550-383	54.00
RDO EQUIPMENT CO	P9886904	07/27/2021	ELECTRIC/MAINTENANCE - OF	604-49550-404	813.12
WESCO DISTRIBUTION, INC	807224	07/29/2021	ELECTRIC INVENTORY	604-14200	54,188.00
RDO EQUIPMENT CO	W1706004	07/29/2021	ELECTRIC/MAINTENANCE - OF	604-49550-404	1,896.37
ELECTRIC FUND	07-27-21	07/29/2021	ELECTRIC IMPROVEMENTS	604-16300	9,177.39
BORDER STATES	922517335	08/04/2021	ELECTRIC-OPERATING SUPPLI	604-49550-217	192.21
DITCH WITCH OF MN	7543 07-28-21	08/11/2021	ELECTRIC/MAINTENANCE - DI	604-49550-408	205.89
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	604-49550-200	61.17
RESCO - RURAL ELECTRIC SUP	830490-00	08/04/2021	NEW PHASING EQUIPMENT	604-16300	3,397.00
MN State Deferred	924095508	08/02/2021	MIKE BREGEL-HCS	604-49550-480	18,035.00
GOPHER STATE ONE CALL	1070838	08/04/2021	ELECTRIC	604-49550-321	26.66

Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOLDEN WEST TECH & INT SO	210710325	08/04/2021	DISPATCHING	604-49550-325	30.68
SCHRAMMEL LAW OFFICE	JULY 2021	08/09/2021	ELECTRIC-TRANSMISSION/TIT	604-16300	690.00
BORDER STATES	922561660	08/09/2021	ELECTRIC-OPERATING SUPPLI	604-49550-217	168.69
WINDOM AREA DEVELOPME	08-01-2021	08/04/2021	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
GARY ORTMANN	1662	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	775.00
ROBERT MARKS	1670	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	350.00
JANICE WHITE	1672	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	500.00
JESSE SNIDER	1674	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	500.00
BRENT ANDERSON	1679	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	650.00
PEGGY WINTERS	1693	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	237.50
AMY SWENSON	1725	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	725.00
WILLIAM CRISPIN	1729	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	425.00
CRUZ LOPEZ	1808	08/04/2021	CONSERVATION - ENERGY REB	604-49550-450	500.00
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	604-49550-433	50.00
JORDAN BUSSA	036	08/09/2021	ELECTRIC-MONTHLY CLEANIN	604-49550-406	184.60
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	604-49550-217	61.35
ELECTRIC FUND	524	08/09/2021	ELECTRIC/EAST HILL	604-16300	400.84
ELECTRIC FUND	525	08/09/2021	ELECTRIC-DISTRIBUTION	604-49550-408	80.81
ELECTRIC FUND	526	08/09/2021	ELECTRIC-TRUCK STOCK-TAPE	604-49550-408	4.04
WEX BANK	73184392	08/09/2021	ELECTRIC-MOTOR FUELS	604-49550-212	640.53
US BANK	07-01-21 JULY	08/11/2021	424604455S766710	604-14200	309.00
Fund 604 - ELECTRIC Total:					104,997.38

Fund: 609 - LIQUOR STORE

BREAKTHRU BEVERAGE MN	408722034	08/02/2021	LIQUOR	609-49751-251	-111.47
BREAKTHRU BEVERAGE MN	408722034	08/02/2021	LIQUOR	609-49751-333	-1.88
JOHNSON BROS.	155654	07/29/2021	LIQUOR/WINE	609-49751-253	-120.00
KULSETH LAWN LANDSCAPE	1861	08/03/2021	MAINTENANCE - GROUNDS	609-49751-406	150.00
BEVERAGE WHOLESALERS	175687	07/26/2021	LIQUOR/BEER	609-49751-252	153.60
BEVERAGE WHOLESALERS	175688	07/26/2021	LIQUOR/BEER	609-49751-252	8,690.30
ARCTIC GLACIER U.S.A. INC	3461120211	07/26/2021	LIQUOR/MERCHANDISE	609-49751-257	200.90
ARCTIC GLACIER U.S.A. INC	3461120211	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	7.50
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	609-49751-383	89.04
DOLL DISTRIBUTING, LLC	576932	07/26/2021	LIQUOR/BEER	609-49751-252	1,573.60
DOLL DISTRIBUTING, LLC	576933	07/26/2021	LIQUOR	609-49751-251	20.00
DOLL DISTRIBUTING, LLC	576934	07/26/2021	LIQUOR/BEER	609-49751-252	5,738.60
JOHNSON BROS.	1850015	07/26/2021	LIQUOR/MERCHANDISE	609-49751-251	1,911.76
JOHNSON BROS.	1850015	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	28.42
JOHNSON BROS.	1850016	07/26/2021	LIQUOR/MERCHANDISE	609-49751-253	1,205.55
JOHNSON BROS.	1850016	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	26.54
JOHNSON BROS.	1850017	07/26/2021	LIQUOR/BEER	609-49751-252	76.80
SOUTHERN GLAZER'S OF MN	2105124	07/26/2021	LIQUOR/MERCHANDISE	609-49751-253	210.00
SOUTHERN GLAZER'S OF MN	2105124	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	10.25
SOUTHERN GLAZER'S OF MN	21505123	07/26/2021	LIQUOR/MERCHANDISE	609-49751-251	1,957.61
SOUTHERN GLAZER'S OF MN	21505123	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	30.15
BREAKTHRU BEVERAGE MN	340361167	07/26/2021	LIQUOR/BEER	609-49751-252	122.75
ARTISAN BEER COMPANY	3486143	07/26/2021	LIQUOR/BEER	609-49751-252	165.05
WINE MERCHANTS	7339131	07/27/2021	LIQUOR/MERCHANDISE	609-49751-253	1,390.78
WINE MERCHANTS	7339131	07/27/2021	LIQUOR/MERCHANDISE	609-49751-333	21.47
MN MUNICIPAL BEVERAGE AS	09-25-21 - 09-28-21	07/29/2021	LIQUOR/MEALS/LODGING & T	609-49751-308	250.00
MN MUNICIPAL BEVERAGE AS	09-25-21 - 09-28-21	07/29/2021	LIQUOR/MEALS/LODGING & T	609-49751-334	1,140.00
PAUSTIS WINE COMPANY	134423	07/29/2021	LIQUOR/MERCHANDISE	609-49751-251	137.00
PAUSTIS WINE COMPANY	134423	07/29/2021	LIQUOR/MERCHANDISE	609-49751-253	887.00
PAUSTIS WINE COMPANY	134423	07/29/2021	LIQUOR/MERCHANDISE	609-49751-333	12.50
BREAKTHRU BEVERAGE MN	340361166	07/26/2021	LIQUOR/MERCHANDISE	609-49751-251	2,809.14
BREAKTHRU BEVERAGE MN	340361166	07/26/2021	LIQUOR/MERCHANDISE	609-49751-253	736.00
BREAKTHRU BEVERAGE MN	340361166	07/26/2021	LIQUOR/MERCHANDISE	609-49751-254	136.48
BREAKTHRU BEVERAGE MN	340361166	07/26/2021	LIQUOR/MERCHANDISE	609-49751-333	61.97
RAGE INC - CAMPUS CLEANER	44280	07/29/2021	LIQUOR STORE/CLEANING/SU	609-49751-211	48.89
ARCTIC GLACIER U.S.A. INC	3461120913	07/29/2021	LIQUOR-ICE	609-49751-257	238.00
ARCTIC GLACIER U.S.A. INC	3461120913	07/29/2021	LIQUOR-FREIGHT	609-49751-333	7.50

Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DOLL DISTRIBUTING, LLC	581396	07/29/2021	LIQUOR/BEER	609-49751-252	15,365.15
ATLANTIC COCA-COLA	1116400	08/02/2021	SOFT DRINKS & MIXES	609-49751-254	149.21
ATLANTIC COCA-COLA	1116400	08/02/2021	SOFT DRINKS & MIXES	609-49751-261	100.20
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	609-49751-200	61.17
JOHNSON BROS.	1854905	08/02/2021	LIQUOR	609-49751-251	5,329.69
JOHNSON BROS.	1854905	08/02/2021	LIQUOR	609-49751-333	122.09
JOHNSON BROS.	1854906	08/02/2021	WINE	609-49751-253	1,333.43
JOHNSON BROS.	1854906	08/02/2021	WINE	609-49751-333	38.52
JOHNSON BROS.	1854907	08/02/2021	BEER	609-49751-252	220.50
ATLANTIC COCA-COLA	2871854	08/02/2021	LIQUOR-OTHER MERCHANDIS	609-49751-261	75.00
ARTISAN BEER COMPANY	3487433	08/02/2021	BEER	609-49751-252	107.50
ATLANTIC COCA-COLA	1121871	08/02/2021	MERCHANDISE	609-49751-261	-75.00
ATLANTIC COCA-COLA	1121874	08/02/2021	MERCHANDISE	609-49751-261	-75.00
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	LIQUOR-ADVERTISING	609-49751-340	280.56
WINDOM FIRE DEPT.	8-1-2021	08/02/2021	ADVERTISING/LIQUOR STORE	609-49751-340	600.00
KDOM RADIO	07-01-2021/07-31-2021	08/02/2021	ADVERTISING/RIVERBEND LIQ	609-49751-340	661.47
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	609-49751-217	87.65
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	609-49751-480	5.07
Fund 609 - LIQUOR STORE Total:					54,399.01

Fund: 614 - TELECOM

SHOWTIME NETWORKS INC	33372	07/15/2021	TELECOM-SUBSCRIBER FEE	614-49870-442	171.60
CENTURY LINK	7242105D-D-21198	07/27/2021	JULY CABS	614-49870-441	45.85
ARVIG ENTERPRISES, INC	317928	08/04/2021	TELECOM-SUBSCRIBER FEES	614-49870-442	383.00
CENTURY LINK	506068	07/27/2021	DIRETORY LISTINGS	614-49870-441	232.17
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	614-49870-383	12.78
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	614-49870-200	61.11
NATIONAL CABLE TV COOP	21070501	08/02/2021	SUBSCRIBER FEES	614-49870-442	46,943.34
GOPHER STATE ONE CALL	1070838	08/04/2021	TELECOM	614-49870-321	26.66
RON'S ELECTRIC INC	145250	08/10/2021	TELECOM/SERVICES	614-49870-401	69.50
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	TELECOM-DID YOU KNOW	614-49870-340	300.00
WINDOM FIRE DEPT.	08-01-21	08/04/2021	FIRE DEPT-ADVERTISING	614-49870-340	300.00
WOODSTOCK COMMUNICATI	10171262	08/02/2021	SWITCH FEES/SPECIAL ACCESS	614-49870-445	205.10
DISPLAY SYSTEMS INTERNATI	23017	08/04/2021	TELECOM-SUBSCRIBER FEES	614-49870-442	198.44
E-911 - INDEPENDENT EMERG	0010143	08/10/2021	100-0141 TELECOM/SWITCH	614-49870-445	40.00
GOLDEN WEST TECH & INT SO	210710327	08/04/2021	TELECOM-ON CALL SUPPORT	614-49870-448	118.59
RAGE INC - CAMPUS CLEANER	44686	08/04/2021	MATS-DUSTMOP	614-49870-211	21.31
NATIONAL CABLE TV COOP	21070501-01	08/04/2021	SUBSCRIBER FEES	614-49870-442	6.60
COTTONWOOD CO ASSESSOR	08-01-21	08/11/2021	BEACON SUBSCRIPTION/DUES	614-49870-433	50.00
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	614-49870-217	105.17
WEX BANK	73184392	08/09/2021	TELECOM-MOTOR-FUELS	614-49870-212	62.93
MN 9-1-1 PROGRAM	JULY 2021	08/10/2021	JULY 911 SERVICES	614-20206	1,197.94
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	614-16400	900.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	614-49870-404	80.00
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	614-49870-447	139.00
Fund 614 - TELECOM Total:					51,671.09

Fund: 615 - ARENA

RAGE INC - CAMPUS CLEANER	43102	08/03/2021	ARENA-CLEANING/SUPPLIES	615-49850-211	50.00
MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	615-49850-383	128.39
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	615-49850-200	61.17
CULLIGAN	07-31-21	08/10/2021	172-00152611-7/ARENA/OPE	615-49850-217	4.00
RON'S ELECTRIC INC	145050	08/10/2021	ARENA/OPERATING SUPPLIES	615-49850-217	250.42
FREEDOM SECURITY & SURVE	346	08/02/2021	MAINTENANCE - OFFICE/ ARE	615-49850-404	148.75
SCHRADEL LAW OFFICE	07-30-21	08/03/2021	ARENA-LIVE BARN	615-49850-304	165.00
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	615-49850-217	61.35
WEX BANK	73184392	08/09/2021	ARENA-MOTOR FUELS	615-49850-212	31.94
Fund 615 - ARENA Total:					1,121.22

Fund: 617 - M/P CENTER

MN ENERGY RESOURCES	3782849896	07/27/2021	GAS UTILITY	617-49860-383	110.03
HE RC-U-LIFT	W513788	08/02/2021	OPERATING SUPPLIES	617-49860-217	270.90

Expense Approval Report

Payment Dates: 7/31/2021 - 8/13/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SECR REV FUND/CITY OF WD	07-29-21	07/29/2021	CITY OFFICE/POSTAGE	617-49860-254	56.73
BEIM CONSULTING	1835	08/02/2021	SUPPLIES	617-49860-200	61.17
RON'S ELECTRIC INC	145225	08/10/2021	WCC/MAINTENANCE - UTILITI	617-49860-409	416.50
CITIZEN PUBLISHING CO	JULY 2021	07/31/2021	C.CENTER-ADVERTISING	617-49860-340	691.60
RIVER BEND LIQUOR	07-01-2021/07-31/2021	08/02/2021	MERCHANDISE FOR RESALE	617-49860-251	1,080.95
RIVER BEND LIQUOR	07-01-2021/07-31/2021	08/02/2021	MERCHANDISE FOR RESALE	617-49860-252	1,245.49
RIVER BEND LIQUOR	07-01-2021/07-31/2021	08/02/2021	MERCHANDISE FOR RESALE	617-49860-253	36.20
RIVER BEND LIQUOR	07-01-2021/07-31/2021	08/02/2021	MERCHANDISE FOR RESALE	617-49860-254	112.36
RIVER BEND LIQUOR	07-01-2021/07-31/2021	08/02/2021	MERCHANDISE FOR RESALE	617-49860-254	3.99
JOE MARCY CONSTRUCTION	08-02-2021	08/02/2021	OPERATING SUPPLIES	617-49860-217	110.00
RAGE INC - CAMPUS CLEANER	44684	08/04/2021	CLEANING- MATS	617-49860-217	67.50
SECR REV FUND/CITY OF WD	08-04-2021	08/04/2021	PETTY CASH/COMMUNITY CE	617-10200	1,500.00
SPENCER WINZENRIED	08-04-21	08/11/2021	WCC/SOFT DRINKS & MIXES	617-49860-254	119.14
MN RECREATION & PARK ASS	08-05-2021	08/05/2021	MRPA CONFERENCE REGISTRA	617-49860-308	380.00
SPENCER WINZENRIED	08-05-21	08/05/2021	C.CENTER-SOFT DRINKS-HYVE	617-49860-254	28.00
A & B BUSINESS	08-05-21 - 09-04-21	08/10/2021	#5078316129 - MAINT CONTR	617-49860-217	61.35
WEX BANK	73184392	08/09/2021	MP-MOTOR FUELS	617-49860-212	88.38
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	61.68
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	76.22
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	17.96
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	18.08
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	30.65
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	13.27
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-254	2.79
US BANK	07-01-21 JULY	08/11/2021	4246044555766710	617-49860-340	384.97
Fund 617 - M/P CENTER Total:					7,045.91

Fund: 700 - PAYROLL

MN CHILD SUPPORT PAYMEN	INV0001973	07/30/2021	Child Support Payment	700-21709	97.83
FURTHER (Select Account)	39913050	08/03/2021	HEALTH/MEDICAL FSA	700-21712	75.00
FURTHER (Select Account)	INV0001979	08/13/2021	HSA Employee Contribution	700-21723	422.35
MN Pera	INV0001980	08/13/2021	PERA	700-21704	973.10
MN Pera	INV0001980	08/13/2021	PERA	700-21704	7,560.33
MN Pera	INV0001980	08/13/2021	PERA	700-21704	13,385.64
MN State Deferred	INV0001981	08/13/2021	Deferred Roth	700-21705	1,162.00
MN State Deferred	INV0001981	08/13/2021	Deferred Compensation	700-21705	6,380.32
Internal Revenue Service-Payr	INV0001983	08/13/2021	Federal Tax Withholding	700-21701	10,406.61
Internal Revenue Service-Payr	INV0001983	08/13/2021	Social Security	700-21703	14,329.06
Internal Revenue Service-Payr	INV0001983	08/13/2021	Medicare Withholding	700-21711	4,039.62
MN Department of Revenue -	INV0001984	08/13/2021	State Withholding	700-21702	5,087.53
Fund 700 - PAYROLL Total:					63,919.39

Grand Total: 1,092,018.38

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	32,414.35
211 - LIBRARY	3,811.80
225 - AIRPORT	51,970.11
230 - POOL	2,828.40
235 - AMBULANCE	10,730.38
250 - EDA GENERAL	1,137.21
252 - EDA SCDP	6,130.65
254 - NORTH IND PARK	305.71
601 - WATER	21,400.80
602 - SEWER	678,155.17
604 - ELECTRIC	104,997.38
609 - LIQUOR STORE	54,399.01
614 - TELECOM	51,671.09
615 - ARENA	1,101.02
617 - M/P CENTER	7,045.91
700 - PAYROLL	63,919.39
Grand Total:	1,092,018.38

Account Summary

Account Number	Account Name	Payment Amount
100-10200	Petty Cash	75.00
100-11501	Accounts Receivable - Ot	19.99
100-41110-200	Office Supplies	91.07
100-41110-308	Training & Registrations	711.02
100-41110-350	Printing & Design	229.50
100-41110-491	Payments to Other Orga	5,042.05
100-41310-200	Office Supplies	918.93
100-41310-217	Other Operating Supplie	105.18
100-41310-308	Training & Registrations	300.00
100-41310-322	Postage	19.25
100-41310-331	Travel Expense	196.00
100-41310-334	Meals/Lodging	164.64
100-41310-350	Printing & Design	1,266.60
100-41310-433	Dues & Subscriptions	50.00
100-41910-212	Motor Fuels	82.71
100-41910-301	Auditing & Consulting Se	1,402.00
100-41910-304	Legal Fees	345.00
100-41910-443	Intergovernmental Fees	1,114.53
100-41910-480	Other Miscellaneous	50.00
100-41940-211	Cleaning Supplies	30.62
100-41940-383	Gas Utility	45.00
100-41940-406	Repairs & Maint - Groun	834.91
100-42120-200	Office Supplies	118.52
100-42120-212	Motor Fuels	1,844.86
100-42120-218	Uniforms	2,794.98
100-42120-308	Training & Registrations	-418.95
100-42120-322	Postage	8.80
100-42120-326	Data Processing	1,499.00
100-42120-405	Repairs & Maint - Vehicl	593.50
100-42120-419	Vehicle Lease	663.95
100-42220-200	Office Supplies	61.17
100-42220-211	Cleaning Supplies	50.93
100-42220-212	Motor Fuels	201.20
100-42220-215	Materials & Equipment	105.95
100-42220-217	Other Operating Supplie	423.73
100-42220-218	Uniforms	63.05
100-42220-383	Gas Utility	188.68

Account Summary

Account Number	Account Name	Payment Amount
100-42220-405	Repairs & Maint - Vehicl	3,509.24
100-42220-433	Dues & Subscriptions	50.00
100-42700-300	Charges for Services	143.10
100-43100-200	Office Supplies	61.17
100-43100-212	Motor Fuels	1,108.46
100-43100-217	Other Operating Supplie	61.35
100-43100-224	Street Maint Materials	824.73
100-43100-225	Landscaping Materials	496.50
100-43100-350	Printing & Design	1,037.52
100-43100-383	Gas Utility	46.97
100-43100-404	Repairs & Maint - M&E	2,608.20
100-43100-480	Other Miscellaneous	50.00
100-43210-384	Refuse Disposal	80.00
100-45120-200	Office Supplies	61.17
100-45120-217	Other Operating Supplie	388.15
100-45202-200	Office Supplies	61.17
100-45202-212	Motor Fuels	384.50
100-45202-404	Repairs & Maint - M&E	148.75
211-45501-200	Office Supplies	198.78
211-45501-217	Other Operating Supplie	61.35
211-45501-383	Gas Utility	45.66
211-45501-402	Repairs & Maint - Struct	1,468.27
211-45501-433	Dues & Subscriptions	48.95
211-45501-435	Books and Pamphlets	1,988.79
225-45127-200	Office Supplies	93.67
225-45127-212	Motor Fuels	60.08
225-45127-264	Merchandise For Resale	32,855.43
225-45127-381	Electric Utility	461.61
225-45127-404	Repairs & Maint - M&E	1,506.25
225-45127-406	Repairs & Maint - Groun	169.10
225-49950-500	Capital Outlay	16,823.97
230-45124-216	Chemicals and Chemical	498.42
230-45124-217	Other Operating Supplie	13.15
230-45124-383	Gas Utility	1,056.58
230-45124-402	Repairs & Maint - Struct	449.54
230-45124-404	Repairs & Maint - M&E	810.71
235-42153-200	Office Supplies	61.17
235-42153-212	Motor Fuels	3,387.39
235-42153-217	Other Operating Supplie	601.07
235-42153-312	Nursing	6,192.62
235-42153-334	Meals/Lodging	362.35
235-42153-383	Gas Utility	125.78
250-46520-200	Office Supplies	77.19
250-46520-308	Training & Registrations	340.00
250-46520-331	Travel Expense	118.72
250-46520-334	Meals/Lodging	11.46
250-46520-381	Electric Utility	22.00
250-46520-439	Special Projects	477.84
250-46520-480	Other Miscellaneous	90.00
252-46520-491	Payments to Other Orga	6,130.65
254-46520-381	Electric Utility	93.21
254-46520-406	Repairs & Maint - Groun	212.50
601-14200	Inventory	1,251.96
601-16300	Improvements Other Th	6,998.70
601-49400-200	Office Supplies	61.17
601-49400-212	Motor Fuels	282.00
601-49400-216	Chemicals and Chemical	6,955.80
601-49400-217	Other Operating Supplie	95.35

Account Summary

Account Number	Account Name	Payment Amount
601-49400-310	Lab Testing	55.40
601-49400-321	Telephone	26.66
601-49400-340	Advertising & Promotion	200.90
601-49400-383	Gas Utility	343.77
601-49400-404	Repairs & Maint - M&E	3,135.05
601-49400-408	Repairs & Maint - Distrib	1,990.04
601-49400-432	Uncollectible	4.00
602-23900	Notes Payable - Noncurr	626,000.00
602-49450-200	Office Supplies	61.17
602-49450-212	Motor Fuels	54.86
602-49450-216	Chemicals and Chemical	11,676.06
602-49450-217	Other Operating Supplie	61.35
602-49450-310	Lab Testing	400.80
602-49450-321	Telephone	26.66
602-49450-381	Electric Utility	101.85
602-49450-383	Gas Utility	108.14
602-49450-404	Repairs & Maint - M&E	193.16
602-49450-433	Dues & Subscriptions	1,863.00
602-49980-611	Bond Interest	37,608.12
604-14200	Inventory	57,174.22
604-16300	Improvements Other Th	19,237.23
604-49550-200	Office Supplies	61.17
604-49550-212	Motor Fuels	640.53
604-49550-217	Other Operating Supplie	422.25
604-49550-218	Uniforms	218.31
604-49550-321	Telephone	26.66
604-49550-325	Dispatching	30.68
604-49550-383	Gas Utility	54.00
604-49550-404	Repairs & Maint - M&E	2,709.49
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-408	Repairs & Maint - Distrib	290.74
604-49550-433	Dues & Subscriptions	50.00
604-49550-450	Conservation	4,662.50
604-49550-480	Other Miscellaneous	18,035.00
604-49550-491	Payments to Other Orga	1,200.00
609-49751-200	Office Supplies	61.17
609-49751-211	Cleaning Supplies	48.89
609-49751-217	Other Operating Supplie	87.65
609-49751-251	Liquor	12,053.73
609-49751-252	Beer	32,213.85
609-49751-253	Wine	5,642.76
609-49751-254	Soft Drinks & Mix	285.69
609-49751-257	Ice	438.90
609-49751-261	Other Merchandise	25.20
609-49751-308	Training & Registrations	250.00
609-49751-333	Freight and Express	365.03
609-49751-334	Meals/Lodging	1,140.00
609-49751-340	Advertising & Promotion	1,542.03
609-49751-383	Gas Utility	89.04
609-49751-406	Repairs & Maint - Groun	150.00
609-49751-480	Other Miscellaneous	5.07
614-16400	Machinery & Equipment	900.00
614-20206	911 TAP & TACIP Fees Cl	1,197.94
614-49870-200	Office Supplies	61.11
614-49870-211	Cleaning Supplies	21.31
614-49870-212	Motor Fuels	62.93
614-49870-217	Other Operating Supplie	105.17
614-49870-321	Telephone	26.66

Account Summary

Account Number	Account Name	Payment Amount
614-49870-340	Advertising & Promotion	600.00
614-49870-383	Gas Utility	12.78
614-49870-401	Repairs & Maint - Buildi	69.50
614-49870-404	Repairs & Maint - M&E	80.00
614-49870-433	Dues & Subscriptions	50.00
614-49870-441	Transmission Fees	278.02
614-49870-442	Subscriber Fees	47,702.98
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	139.00
614-49870-448	On-Call Support	118.59
615-49850-200	Office Supplies	61.17
615-49850-211	Cleaning Supplies	50.00
615-49850-212	Motor Fuels	231.94
615-49850-217	Other Operating Supplie	315.77
615-49850-304	Legal Fees	165.00
615-49850-383	Gas Utility	128.39
615-49850-404	Repairs & Maint - M&E	148.75
617-10200	Petty Cash	1,500.00
617-49860-200	Office Supplies	61.17
617-49860-212	Motor Fuels	88.38
617-49860-217	Other Operating Supplie	509.75
617-49860-251	Liquor	1,080.95
617-49860-252	Beer	1,245.49
617-49860-253	Wine	36.20
617-49860-254	Soft Drinks & Mix	540.87
617-49860-308	Training & Registrations	380.00
617-49860-340	Advertising & Promotion	1,076.57
617-49860-383	Gas Utility	110.03
617-49860-409	Repairs & Maint - Utilitie	416.50
700-21701	Federal Withholding	10,406.61
700-21702	State Withholding	5,087.53
700-21703	FICA Tax Withholding	14,329.06
700-21704	PERA Contributions	21,919.07
700-21705	Retirement	7,542.32
700-21709	Wage Levy	97.83
700-21711	Medicare Tax Withholdi	4,039.62
700-21712	Flex Account	75.00
700-21723	HSA Employee Contribu	422.35
Grand Total:		1,092,018.38

Project Account Summary

Project Account Key	Payment Amount
None	1,092,018.38
Grand Total:	1,092,018.38

CW
8/12/21

RESOLUTION #2021-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT DONATION FROM TOM WHITE FOR THE CITY OF WINDOM PARK DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Tom White is a supporter of the City of Windom and the Windom Park Department; and

WHEREAS, the City of Windom has received a donation of \$20,000.00 from Tom White for the Windom Park Department; and

WHEREAS, the donor requests that the donation be used for playground equipment at Tegels Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation from Tom White of \$20,000.00 to be used by the Windom Park Department for purchase of playground equipment to be used at Tegels Park.

Adopted by the Council this 17th day of August, 2021.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2021-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
FRIENDS OF THE WINDOM LIBRARY TO THE WINDOM LIBRARY FOR
THE AIR CONDITIONER REPLACEMENT PROJECT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation of \$5,000.00 from Friends of the Windom Library for the Windom Library; and

WHEREAS, the donor requests that the donation be used for the Air Conditioner Replacement Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$5,000.00 offered by Friends of the Windom Library to be used for the Air Conditioner Replacement Project.

Adopted by the Council this 17th day of August, 2021.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator



CliftonLarsonAllen LLP
2689 Commerce Drive Northwest, Suite 201
Rochester, MN 55901-2263

phone 507-280-2300 fax 507-280-2339
CLAconnect.com

August 10, 2021

City of Windom
PO Box 38
444 9th Street
Windom, MN 56101

The following letter provides our proposed fees for the audit of the City of Windom for the years ending December 31, 2021 through 2025. I and the CLA service team have enjoyed working with you and everyone at the City and look forward to continuing that relationship.

CliftonLarsonAllen LLP (CLA) is focused on delivering an exceptional level of knowledge, insight, and industry experience. As our clients' most trusted business advisor, we:

- Take a genuine interest in your opportunities and challenges
- Proactively work with you to develop solutions based on a deep understanding of your operations and industry
- Address your organization's financial challenges through our national and global resources
- Continually strive to better your organization, the state and local government industry, the communities in which we work and live, the accounting profession, and ourselves

We are eager to continue working with you. If you have any questions about our offerings, please do not hesitate to contact me via phone 507-280-2327 or email craig.popenhagen@claconnect.com.

Sincerely,

CliftonLarsonAllen LLP

Craig W. Popenhagen, CPA
Principal



CLA is an independent member of Nexia International, a leading, global network of independent accounting and consulting firms. See nexia.com/member-firm-disclaimer for details.

Roles and responsibilities

An experienced engagement team has been aligned to provide the most value to your organization. The team members have performed numerous engagements of this nature and will commit the resources necessary to provide top quality service throughout the engagement.

The most important
resource any business has is
people – the right people.

Engagement Team	Title	Years Experience
Craig Popenhagen, CPA	Engagement Principal	27
Miranda Wendlandt	Alternate Engagement Principal	14
Mary Reedy	Alternate Engagement Principal	16

In continuing with CLA, you have the option of rotating the engagement principal. Miranda Wendlandt or Mary Reedy are well-qualified to continue serving you, should you wish to rotate the engagement principal. Detailed biographies are attached to this letter. Additional personnel will be added depending on the needs of the engagement.

Continuity of service

We are committed to providing continuity throughout this engagement. It is our policy to maintain the same staff throughout an engagement, providing maximum efficiency and keeping the learning curve low. We are also flexible in exploring alternative strategies to non-mandatory rotation policies.

In any business, however, turnover is inevitable. When it happens, we will provide summaries of suggested replacements and will discuss re-assignments prior to finalizing. We have an adequate number of qualified staff members to provide the City with top service over the term of the engagement.

CLA is committed to maintaining high staff retention rates, which we believe are a strong indicator of service quality. Continuity results in increased efficiency and quality because staff assigned to the engagement will not have to go through a "learning curve" with annual engagements or each new project. Client staff spends less time orienting the engagement team, and more time working toward goals. With a solid, steady engagement team, each year brings the additional benefits of trust and familiarity. High retention rates also indicate that our staff members have the resources they need to perform their tasks and maintain a positive work/life balance.

Professional fees

Our fees are based on the timely delivery of services provided, the experience of personnel assigned to the engagement, and our commitment to meeting your deadlines.

We require your assistance in providing the workpapers and supporting documents needed for the audit. Because we believe that a long-term relationship is important for your organization, we commit to this level of fees assuming your operations do not change significantly.

	2021	2022	2023	2024	2025
Financial statement audit	\$20,000	\$21,200	\$22,500	\$23,500	\$24,500
Preparation of financial statements	5,000	5,000	5,000	5,000	5,000
State reporting form	525	525	525	525	525
Presentation of completed audit to the Board of Directors	Included	Included	Included	Included	Included
Compliance audit of federal programs (assumes one major program, if needed)	3,500	3,750	4,000	4,000	4,000
Compilation of EDA financial statement	1,100	1,200	1,300	1,300	1,300
Technology fee (5% of fees above)	1,506	1,584	1,666	1,716	1,766
Expenses not-to-exceed	1,200	1,200	1,200	1,200	1,200
Total	\$32,831	\$34,459	\$36,191	\$37,241	\$38,291

Billing for phone calls and questions

It is not our policy or practice to bill our clients every time we receive a phone call. In the course of providing our services to you, we will regularly consult with you regarding accounting, financial reporting, and significant business issues. If a specific project is complex or requires significant time or resources, we will discuss the scope of the project and its fee with you first to make sure there are no surprises. While it is difficult to establish an exact policy for billing in these situations, we commit to discussing the request with you in advance of performing our services if we believe the time requirement to provide you the desired assistance is other than routine. We will discuss the scope of the project and our estimate to complete it prior to commencing work.

Create Opportunities

CLA exists to create opportunities for our clients, our people, and our communities through industry-focused wealth advisory, outsourcing, audit, tax, and consulting services.

More than

7,400

people



More than

120

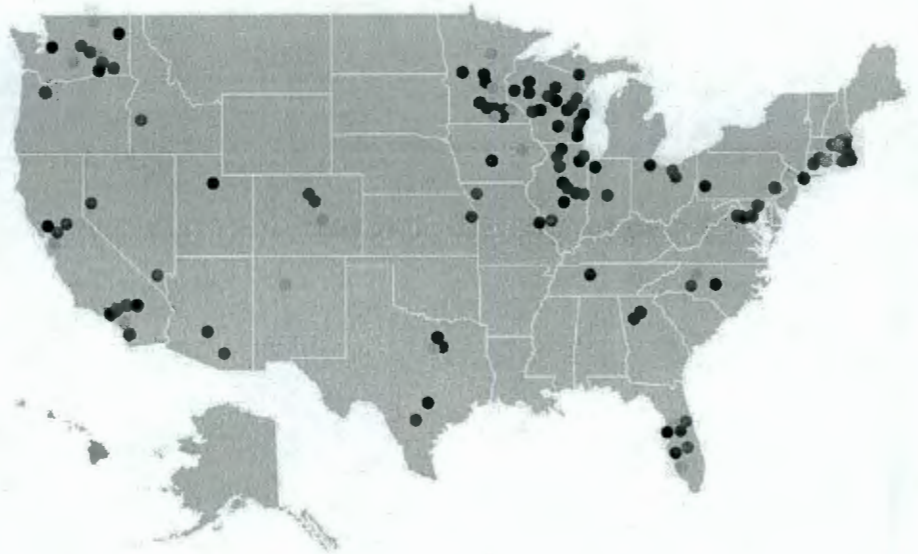
U.S. locations



A

global

affiliation



We promise to know you and help you

With CLA by your side, you can find everything you need in one firm. Professionally or personally, big or small, we can help you discover opportunities and achieve more than you believed possible

Our mission:

Impactful
interactions
for success

Craig Popenhagen, CPA

CLA (CliftonLarsonAllen LLP)

Principal
Rochester, Minnesota

507-280-2327
craig.popenhagen@CLAconnect.com



Profile

Craig is a principal with CliftonLarsonAllen and has 27 years of experience with audits of school districts, municipalities, and nonprofit organizations involving significant infrastructure assets and compliance audits under Uniform Grant Guidance.

A sampling of his current and past clients include:

- St. Charles Public Schools
- P-E-M Public Schools
- City of Austin, MN
- City of Buffalo, MN
- City of Windom, MN
- Fillmore County, MN
- Blue Earth County, MN
- Southeast Minnesota Violent Crime Enforcement Team

Education and professional involvement

Craig is a Certified Public Accountant licensed in Minnesota, Wisconsin and Iowa. He is a member of the American Institute of Certified Public Accountants and the Government Finance Officers Association.

Craig graduated from the University of Northern Iowa with a B.A. in Accounting.

Continuing professional education

Craig is in full compliance with continuing education requirements established by *Government Auditing Standards*.

CLAconnect.com

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor.



Miranda S. Wendlandt, CPA, CFE

CLA (CliftonLarsonAllen LLP)

Principal
Alexandria, Minnesota

320-759-5124
miranda.wendlandt@CLAconnect.com



Profile

Miranda is a principal in the state and local government group and has been with the firm since 2007. She works exclusively with governmental clients (including counties, cities, towns, school districts, and special districts) and has extensive experience with single audits of federal grant programs. A sampling of her governmental clients include:

- City of Redwood Falls, MN
- City of Buffalo, MN (Comprehensive Report)
- City of North Branch, MN
- City of Garfield, MN
- City of Sauk Centre, MN
- City of Barnesville, MN
- City of Carlos, MN
- Jackson County, MN
- Douglas County, MN
- Nobles County, MN
- Rock County, MN
- Lac qui Parle County, MN
- Becker County, MN
- Becker County Economic Development Authority
- Rock Nobles Community Corrections
- Hamilton County, IA
- Black Hawk County, IA (Comprehensive Report)
- Bois de Sioux Watershed District

Miranda participates in the GFOA special review committee for the GFOA Certificate of Excellence in Financial Reporting Program. Though participation in this committee she is exposed to governmental financial reports from various states and has a strong understanding of the GFOA requirements for the certificate. Miranda is a member of the Minnesota County Audit Work Group created by the Minnesota Office of the State Auditors. The group recently issued documentation to assist Minnesota Counties in implementing GASB 84 Fiduciary Activities.

Education and professional involvement

- Bachelor of Science in Accounting, Bemidji State University, Minnesota
- Certified Public Accountant – Licensed in Minnesota and Arizona
- American Institute of Certified Public Accountants, member
- Minnesota Society of Certified Public Accountants, member
- Association of Certified Fraud Examiners, member
- Minnesota Government Finance Officers Association
- Special Review Committee for GFOA Certificate of Excellence Program, GFOA
- Lakes Area Professional Women, member
- Minnesota County Audit Work Group

Continuing professional education

Miranda in full compliance with continuing education requirements established by *Government Auditing Standards* (attends a minimum of 20 hours annually of continuing professional education classes, including a minimum of 8 hours of audit and accounting classes, resulting in 120 hours over the three-year period).

Detailed CPE listing is available upon request. Relevant CPE areas include:

- Single audit training
- CLA annual government training academy
- Annual audit and accounting updates
- Minnesota school district internal training

CLAconnect.com

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor.



Mary L. Reedy, CPA, CGFM

CLA (CliftonLarsonAllen LLP)

Principal
St. Cloud, Minnesota

320-203-5534
mary.reedy@CLAconnect.com



Profile

Mary is a principal in the public sector group and has been with the firm since 2005. She works exclusively with state and local government clients (including cities, towns, counties, schools, and special districts) and has extensive experience with Uniform Guidance single audits of federal programs. A sampling of her governmental clients includes:

- Brainerd Public Schools
- Brandon-Evansville Public Schools
- Park Rapids Public Schools
- Osakis Public Schools
- Lake Superior Public Schools
- Rockford Public Schools
- Monticello Public Schools
- North Branch Public Schools
- Waconia Public Schools
- West Central Area Schools
- Pine River Public Schools
- Glacial Hills Elementary Schools
- Glencoe-Silver Lake Public Schools
- Underwood Public Schools
- International Falls Public Schools
- TrekNorth Junior and Senior High School
- Townships: Sylvan, Franklin, Buffalo, Ravenna, Marysville, Laketown
- Housing & Redevelopment Authorities: Brainerd, Crosby, Owatonna, Austin, Crow Wing, Eau Claire, Chippewa County
- Fire Reliefs: Alexandria, Ironton, Onamia and Sauk Centre
- Sewer District: Garrison, Pine River Area District, Serpent Lake
- Utilities: Aitkin, Brainerd, Glencoe, Owatonna, Sauk Centre, and Madelia
- Cities: Brainerd, Crosby, Garrison, Ironton, Crosslake, Onamia, Ortonville, Rice Lake, Aitkin, Owatonna, Brandon

Education and professional involvement

- Bachelor of Science in Accounting – Bemidji State University, Bemidji, Minnesota
- American Institute of Certified Public Accountants
- Minnesota Municipal Clerks and Finance Officers Association, member
- Minnesota Society of Certified Public Accountants
- Certified Government Financial Manager
- Minnesota Association of School Business Officials conference (speaker)
- MN School Districts internal training
- CLA Local Government Training Academy (Speaker)

Continuing professional education

Mary is in full compliance with continuing education requirements established by *Government Auditing Standards* (attends a minimum of 20 hours annually of continuing professional education classes, including a minimum of 8 hours of audit and accounting classes, resulting in 120 hours over the three-year period).

Detailed CPE listing is available upon request. Relevant CPE areas include:

- Single audit training
- CLA annual government training academy
- Annual audit and accounting updates
- Minnesota school district internal training.

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WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor.



In the most recent peer review report we received a rating of *pass*, which is the most positive report a firm can receive. We are proud of this accomplishment and its strong evidence of our commitment to technical excellence and quality service. The full report is provided on the following page.

In addition to an external peer review, we have implemented an intensive internal quality control system to provide reasonable assurance that the firm and our personnel comply with professional standards and applicable legal and regulatory requirements. Our quality control system includes the following:

- A quality control document that dictates the quality control policies of our firm. In many cases, these policies exceed the requirements of standard setters and regulatory bodies. Firm leadership promotes and demonstrates a culture of quality that is pervasive throughout the firm's operations. To monitor our adherence to our policies and procedures, and to foster quality and accuracy in our services, internal inspections are performed annually.
- Quality control standards as prescribed by the AICPA. The engagement principal is involved in the planning, fieldwork, and post-fieldwork review. In addition, an appropriately experienced professional performs a risk-based second review of the engagement prior to issuance of the reports.
- Hiring decisions and professional development programs designed so personnel possess the competence, capabilities, and commitment to ethical principles, including independence, integrity, and objectivity, to perform our services with due professional care.
- An annual internal inspection program to monitor compliance with CLA's quality control policies. Workpapers from a representative sample of engagements are reviewed and improvements to our practices and processes are made, if necessary, based on the results of the internal inspection.
- Strict adherence to the AICPA's rules of professional conduct, which specifically require maintaining the confidentiality of client records and information. Privacy and trust are implicit in the accounting profession, and CLA strives to act in a way that will honor the public trust.
- A requirement that all single audit engagements be reviewed by a designated single audit reviewer, thereby confirming we are in compliance with the standards set forth in *Uniform Guidance*.



Report on the Firm's System of Quality Control

November 21, 2019

To the Principals of CliftonLarsonAllen LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of CliftonLarsonAllen LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; audits performed under FDICIA; audits of broker-dealers; and examinations of service organizations [SOC 1 and SOC 2 engagements].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of CliftonLarsonAllen LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. CliftonLarsonAllen LLP has received a peer review rating of *pass*.

Cherry Bekaert LLP

Cherry Bekaert LLP

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom.mn.com

TO: City Council
FROM: City Administrator
DATE: August 12, 2021
RE: Street Closure Request – Chamber of Commerce 3rd Thursdays
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approval of temporary street closures for Windom Chamber of Commerce events on 4th Avenue between 9th and 10th Streets from 4:30 pm to 7:30 pm on Thursday, August 19th and September 16th.

Issue Summary/Background

The Windom Area Chamber of Commerce hosts a community event “Third Thursdays” on the downtown square. These events include music and other activities for citizens. Future activities could include a car roll-in and beer garden. The Chamber estimates that 100 persons attended the June event and 200-250 participated in July.

Both the Police Chief and Streets/Parks Superintendent are in support of the request for the temporary street closures on 4th Avenue between 9th and 10 Streets from 4:30 pm to 7:30 pm on Thursday, August 19th and September 16th.

Fiscal Impact

Some staff time to drop off street closure barricades and post notices.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: August 12, 2021
RE: Street Closure Request – Welcoming Week Event
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approval of a temporary street closure for a Welcoming Week event on 4th Avenue between 8th and 9th Streets from 11:00 am to 4:00 pm on Saturday, September 18, 2021.

Issue Summary/Background

This request is for a temporary street closure for Welcoming Week event on 4th Avenue between 8th and 9th Streets from 11:00 am to 4:00 pm on Saturday, September 18, 2021.

Fiscal Impact

Some staff time to drop off street closure barricades and post notices.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: DREW HAGE, DEVELOPMENT DIRECTOR
CC MEETING DATE: AUGUST 17, 2021
RE: HOUSING NEED – CEMSTONE REDEVELOPMENT PROJECT
DEPT: Development Department
CONTACT: Drew Hage, Development Director, at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Discuss housing need/availability and the potential Cemstone Redevelopment Project.

Issue Summary/Background

Housing has been and is a top priority to support existing businesses, grow our tax base, and help increase demand for goods and services. Windom has been fortunate to see significant business growth and job growth. Overall, commercial and industrial market value in Windom grew by 19.2% to \$284.3 Million in 2017/18 (S&P Global Ratings). As a percent change in jobs compared to the previous year, from 2017 to 2018 Cottonwood County experienced the strongest job gains in the state according to Minnesota Department of Employment and Economic Development, Quarterly Census of Employment and Wages. In 2019 through 2021, growth continues to be strong.

It is difficult for a new single-family subdivision to cash flow in Greater Minnesota. The cost of the infrastructure is greater than the value of the lots. Planning for multi-family and single-family will help to create sufficient new tax revenue that can support a new housing development.

The Cemstone Redevelopment TIF District includes locations for multi-family and single-family housing options which will generate sufficient new tax increment to help support the housing development. The City also received the DEED Redevelopment Grant to pay for demolition on the Cemstone property, three Minnesota Department of Health Grants to support wellhead protection, and a DNR Grant for conservation and establishing a prairie in the existing quarry. Utilizing available TIF, the new tax increment, and grants will assist in the creation of a financing package that, in conjunction with a bond, will fund the purchase of the property and installation of infrastructure without requiring use of the City's General Fund.

The EDA has been notified by Cemstone of the purchase price for the 34-acre property on the south side of Cottonwood Lake. The project can be supported by the proposed financing package. The proposed purchase price and the proposed financing package were discussed at the EDA Board Meeting on August 9th. The EDA Board called for a Special EDA Board Meeting to be held on August 23rd to discuss the project in more detail.

The potential timeline includes sharing elements of the financing plan with the City Council on September 7th.

Fiscal Impact

Available TIF, new tax increment, and bond to fund the Cemstone Redevelopment Project. The bond will be repaid with new tax increment generated within the Cemstone Redevelopment TIF District.

Attachments

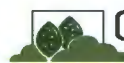
1. Draft Renderings: Birdseye View, Backyard Lake View, and Backyard Prairie View.



Windom Housing Development
26 November 2019



Windom Housing Development
26 November 2019



GROUND EFFECTS
landscape - floral - garden center



Windom Housing Development
26 November 2019

DATE:

BETWEEN: LIVEBARN INC. ("LiveBarn")

and

("Venue Owner")

WHEREAS LiveBarn Inc. and Venue Owner wish to enter into this Agreement pursuant to which LiveBarn will install at Venue Owner's Ice Rink Sheet described in the attached Schedule "A" (each being an "Ice Rink Sheet") a fully automated sports broadcasting system for the delivery of live and/or on demand video and audio streaming to internet connected devices such as smartphones, computers or tablets (the "Automated Online Broadcast Service");

NOW, THEREFORE, in consideration for the mutual promises set out below, and for other good and valuable consideration acknowledged by the parties, LiveBarn and Venue Owner agree as follows:

1 AUTOMATED ONLINE BROADCAST SERVICE

1.1 LiveBarn shall, at its own expense, install and maintain all hardware, software and internet bandwidth required for the operation and maintenance of the Automated Online Broadcast Service in regards to each Ice Rink Sheet. The initial installation will occur within six months from the date of this Agreement (such six month date being herein referred to as the "Latest Install Date"); it will be scheduled with the written approval (including email) of Venue Owner, and concurrently with the installation, LiveBarn will specifically explain to Venue Owner representative onsite exactly where any hardware or other components will be installed. Installation will then only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its installation. The initial installation for each Ice Rink Sheet shall include one (1) computer, one (1) router, one (1) modem, between one (1) and three (3) power converters, and up to two (2) cameras to be placed on the side walls or on the beams or columns extending from the walls. The internet connection and computer shall be located adjacent to the respective Ice Rink Sheet in a secure location with electrical power outlets. The exact selection of camera locations will be made after consideration for optimal broadcast quality and avoidance of any obstruction. Any modification to the installation will only be undertaken with the permission and process with Venue Owner as outlined above. Venue Owner shall assume the cost of electricity for the components installed in connection with this Agreement.

1.2 In addition LiveBarn shall, at its expense and upon Venue Owner's request, install one advertising management box adjacent to a TV screen that is provided by the Venue. The LiveBarn advertising management box will display a combination of LiveBarn highlights and a Live feed, as well as additional LiveBarn information.

1.3 All content broadcast using the Automated Online Broadcast Service, including the video and audio relating to all sports and recreational activities occurring on each Ice Rink Sheet (collectively, the "Content"), will be made available to LiveBarn's subscribers on a monthly subscription basis, subject to sections 1.6 and 1.7 below. LiveBarn will determine the pricing for its offerings of the Automated Online Broadcast Service. From time to time LiveBarn may provide a free trial at its discretion.

1.4 Revenue generated from the Automated Online Broadcast Service will be the property of LiveBarn; however, LiveBarn will supply Venue Owner with a unique code to enable it to market and solicit new memberships for LiveBarn, for which LiveBarn will pay Venue Owner thirty percent (30%) of the revenues generated from these memberships over the full lifetime of these memberships - until such membership is discontinued. The above code will enable Venue Owner to solicit LiveBarn memberships by providing potential members with the attraction of a 10% discount. This code will track the memberships generated by Venue Owner on a quarterly basis. The above payments to Venue Owner will only apply to LiveBarn memberships originated with the unique code allocated to Venue Owner. LiveBarn will pay Venue Owner its revenue share within 30 days of the end of each calendar quarter together with a corresponding revenue statement. Venue Owner will provide a staff person to communicate with and receive LiveBarn's various local marketing initiatives (including social media) as described below.

1.5 LiveBarn shall be the exclusive owner of all rights in and to the Content, and shall have the exclusive right to broadcast the Content for all purposes and in any manner it determines in its sole discretion, including by providing its broadcast signal to national broadcasters and digital media distributors. Without limiting the foregoing, the Venue Owner acknowledges that online distributions of the Content from each Ice Rink Sheet will be made available to all subscribers of the Automated Online Broadcast Service, subject to sections 1.6 and 1.7 below.

1.6 LiveBarn will provide Venue Owner with an exclusive online administrative password to enable Venue Owner in its discretion to "blackout" any particular dates or time periods from being broadcast on any selected Ice Rink Sheet (the "Blackout Restrictions").

1.7 LiveBarn will also provide Venue Owner with the ability in its discretion to restrict viewer access to any broadcasts from its Venue to a pre-selected potential audience for privacy purposes.

1.8 During the Term (as defined below), LiveBarn will provide Venue Owner with three (3) complimentary LiveBarn accounts for each Ice Rink Sheet.

1.9 LiveBarn will hold Venue Owner harmless for any injuries to LiveBarn employees and agents in connection with their work.

2 TERM AND TERMINATION

2.1 The term of this Agreement commences on the date hereof and continues until the six year anniversary of the Latest Install Date (the "Term"), and it will automatically renew for successive terms of two (2) years, unless either party notifies the other in writing of its intent to discontinue this Agreement at least ninety (90) days before the expiration of the then current term.

2.2 Notwithstanding the foregoing, but subject to Subsection 3.1 below, either party shall have the right to terminate this Agreement for any reason upon giving (90) days written notice to the other party.

2.3 Upon termination of this Agreement by expiration of the term or for any other cause, LiveBarn shall, at its own cost and expense, remove all hardware, software and wiring from Venue Owner's location.

2.4 Venue Owner shall have the right to terminate this Agreement if LiveBarn materially breaches this Agreement and the material breach is not cured to within forty (40) days after Venue Owner provides written notice which outlines such breach to LiveBarn.

3 EXCLUSIVITY

3.1 In consideration for the investment of time and expense incurred by LiveBarn to fulfill its obligations under this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Venue Owner hereby declares and agrees that for a period of six (6) years from the commencement date of the Term, and notwithstanding the termination of this Agreement by the Venue Owner, for any reason, LiveBarn shall have the absolute exclusivity to broadcast Content from each of the Ice Rink Sheets using an automated (without individuals operating cameras) online broadcasting system. For greater certainty, the said exclusivity shall apply for the six (6) year period even if the Venue Owner elects to terminate this Agreement pursuant to Subsection 2.2 above prior to the expiration of the Term. Any video streaming from a manually operated video camera(s), or any radio broadcast will not be subject to the exclusivity provisions of this agreement.

3.2 The Venue Owner hereby declares and acknowledges that the foregoing exclusivity, including the term thereof, is reasonable in the circumstances, and that LiveBarn is relying upon such exclusivity in connection with the provision of the Automated Online Broadcast Service and that LiveBarn would not have entered into this Agreement without such exclusivity. However, the foregoing exclusivity shall not apply should LiveBarn cease operations or to the extent Venue Owner terminates this agreement in accordance with section 2.4.

3.3 Venue Owner acknowledges and agrees that, in the event of a breach or threatened breach by it of the provisions

of Subsection 3.1 above, LiveBarn will have no adequate remedy in money or damages and, accordingly, shall be entitled to an injunction in a court of competent jurisdiction against such breach. However, no specification in this Agreement of any specific legal or equitable remedy shall be construed as a waiver or prohibition against any other legal or equitable remedies in the event of a breach of any of the provisions of this Agreement.

4 SUPPLY OF AUTOMATED ONLINE BROADCAST SERVICE

4.1 LiveBarn will use reasonable skill and care to make the Automated Online Broadcast Service available throughout the Term. Notwithstanding the foregoing, LiveBarn shall have no responsibility, liability, or obligation whatsoever to Venue Owner, or any other third party, for any interruptions of the Automated Online Broadcast Service.

4.2 LiveBarn may, without any liability to Venue Owner, suspend the supply of all or part of the Automated Online Broadcast Service upon giving Venue Owner notice. This would occur if the LiveBarn equipment is repeatedly damaged or LiveBarn is unable to obtain a sufficient internet signal to the venue.

4.3 The Venue Owner agrees to notify LiveBarn by email to venuesupport@livebarn.com as soon as it becomes aware of any interruption or malfunction with the Automated Online Broadcast Service. Venue Owner will not be responsible for damage or malfunction of any equipment and LiveBarn will repair or replace at its cost any malfunctioning components which is required. Any required service visit by LiveBarn will be scheduled with the written approval (including email) of Venue Owner. LiveBarn will specifically explain the repair, replacement or service work to Venue Owner representative onsite and this work will only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its work.

4.4 From time to time there will be on site adjustments requiring assistance from a technically proficient person at the Venue. Venue Owner will be responsible to supply such person when necessary.

5 NOTICE TO PUBLIC

5.1 The Venue Owner agrees to post a notice at the entrance to its venue and inside each Ice Rink Sheet, advising the public that the venue is monitored by video cameras for security, safety and commercial purposes, and participants waive any claim relating to the capture or public transmission of his/her participation while at the venue. LiveBarn will supply and post these notices during its initial installation and reserves the right to modify the language contained therein from time to time, in its sole discretion, to satisfy its legal obligations.

5.2 In all agreements with parties for usage of the Venue, Venue Owner will include provisions both disclosing the existence of LiveBarn broadcasting at the



VENUE AGREEMENT

Venue and requiring such parties to notify all their users of the Venue of this.

6 MARKETING

6.1 Venue Owner agrees to promote LiveBarn through all available avenues discussed in this section, understanding that it is in Venue's best interest financially to market LiveBarn to their customers and patrons. LiveBarn will also provide, at its expense, a minimum of one (1) 2.5 x 6' color printed standing banner, branded with Venue Owner's unique code described in Subsection 1.5, to be displayed within Venue Owner's lobby in a prominent location. Venue Owner understands that failure to comply and make reasonable promotion and marketing efforts will result in lower revenue share payments to Venue Owner.

6.2 Venue Owner will provide a marketing contact person (s) who will be responsible for interacting with LiveBarn and becoming knowledgeable about the various LiveBarn marketing and promotion initiatives. Upon installation of LiveBarn, Venue Owner will make said contact available for a 30 minute video web session, serving as an orientation into all of the best practices for introducing and promoting LiveBarn. This person will subsequently be responsible for implementing promotion and marketing initiatives to Venue's customers and patrons.

6.3 Venue Owner will place a LiveBarn banner or link on their website with a backlink and embedded demo video where possible. Venue Owner will do the same with any organizations, associations, clubs and affiliates that it owns that use their facility.

6.4 Venue Owner will announce the LiveBarn installation as well as embed any demo video on all of their social media networks. Venue Owner will also like and follow LiveBarn on said social media networks as well as share content when tagged, acknowledging that this will only be used when venue is directly involved with any video shared. Venue Owner will do the same with any organizations, associations, clubs, affiliates that it owns that use their facility.

7 GENERAL

7.1 Any amendment to this Agreement must be in writing and signed by both parties.

7.2 Although LiveBarn will remain liable for its obligations hereunder, LiveBarn shall be permitted to use agents and subcontracts to perform its installation, maintenance and repair obligations hereunder.

7.3 The waiver of a breach of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach.

7.4 If any part of this Agreement is held to be invalid or unenforceable, that part will be severed and the rest of the Agreement will remain in force. Headings herein are for reference only.

7.5 LiveBarn hereby represents that it maintains \$2,000,000 of General Liability Insurance, \$2,000,000 in Media Coverage Insurance and \$2,000,000 in Cyber Insurance, and that upon execution of this Agreement Venue Owner will become a Certificate Holder, with its name and location included in such insurance policies.

7.6 All notices required under this Agreement must be given in writing and by email to LiveBarn at venuesupport@livebarn.com, fmiller@livebarn.com, ray@livebarn.com, and to Venue Owner at its address listed herein. Either party may change its address from time to time by providing notice of such change to the other party.

7.7 This Agreement describes the entire understanding and agreement of the parties, and supersedes all oral and written agreements or understandings between them related to its subject matter.

7.8 This Agreement may be executed in one or more counterparts, each of which will be deemed an original, and all of which taken together will be deemed to be one instrument.

7.9 This Agreement is governed by and will be interpreted under the laws of the State of Minnesota. Any disputes shall be heard in the Cottonwood County, Minnesota, District Court.

7.10 Venue Owner will not be liable to LiveBarn by reason of inconvenience or annoyance for any damages or lost revenue due to power loss or shortage, mechanical breakdown, structural damage, roof collapse, fire, flood, renovations, improvements, alterations, or closure of the facility by it or any regulatory agency.

7.11 LiveBarn consents to Venue Owner promoting in its marketing materials that LiveBarn supplies it with the LiveBarn installed product.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date and at the place first above mentioned.

LIVEBARN INC.

Per: _____

VENUE OWNER

Per: _____

Print Name: _____



VENUE AGREEMENT

PLEASE FILL OUT SCHEDULE A

Venue Name and Address:

Venue Marketing Contact:

Name:

Work Number:

Cell Phone:

Email Address:

Name of Each Rink:

(i.e. Rink #1 or Main Rink)

Venue Technical Contact:

Name:

Work Number:

Cell Phone:

Email Address:

Revenue Share Payment Information:

Payee Name (name of entity depositing check):

Attention (name of individual receiving check and statement):

Street Address:

City:

State/Province:

Zip/Postal Code:

Additional Special Instructions:

Primary Contact - Venue General Manager or Decision Maker:

Name:

Work Number:

Cell Phone:

Email Address:

Secondary Contact or On-Site Manager:

Name:

Work Number:

Cell Phone:

Email Address:

Venues 9 Digit Tax Id #

(EIN): _____

We require the Tax ID number in order to ship hardware from Canada to the USA (This helps speed up the shipping and installation process).